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Regulations for the year abroad of the International Business degree programme (PO 2021)

Regulations for the Year Abroad of the Study Programme International Business for the School of Business of Trier University of Applied Sciences of xx.xx. 2021

At its meeting on 07.10.2020 the Faculty Council of the School of Business at Trier University of Applied Sciences decided on the following regulations:

§ 1 - Conduct of the Year Abroad

- (1) Students must submit an application for authorization of their year abroad before the start of their compulsory year abroad. This application cannot be submitted earlier than the beginning of the third semester, provided the student has already completed at least 50 ECTS of all modules of the first two semesters at the time of application
- (2) The duration of the year abroad shall be full-time and shall comprise 60 ECTS credits.
- (3) The application for a partner university is made via a platform of the School of Business. Students can only complete their compulsory year abroad at a partner university of the School of Business.
- (4) Places at a partner university are awarded on the basis of a ranking, which is determined by the grade point average of the first two semesters of the applicants. Modules still to be completed that are scheduled in the curriculum up to this point are assessed with a grade of 5.0. In general, the worst grade is not included in the calculation of the grade point average.
- (5) Students must submit a Learning Agreement agreed with the receiving university and the department.
- (6) For students with a higher education entrance qualification acquired abroad who complete their year abroad at Trier University of Applied Sciences, the relevant regulations listed here apply analogously.
- (7) Subject-specific supervision is coordinated by the head of the degree programme, who will call in other professors of the department if necessary.

§ 2 - Zulassung zum Auslandsjahr Admission to the Year Abroad

For final admission to the year abroad, at least 90 ECTS points must have been achieved by the end of the fourth semester and all compulsory modules of the first two semesters must have been passed. In justified exceptional cases and cases of doubt, the examination board will decide.

§ 3 – Designation of Specialisations

- (1) Within the framework of the compulsory year abroad, one subject-related and one language-related specialisation can be taken.
- (2) In order to be awarded a specialisation in a subject, at least 24 ECTS credits must be earned in

relevant subjects during the compulsory year abroad.

(3) Students can take the following subject specialisations, provided that corresponding courses are offered at the partner university:

- Accounting and Taxation
- Managerial Accounting
- Finance and Financial Markets
- General Management
- Marketing
- Operations Management

These subject specialisations can be suitably adapted by the programme management in individual cases if required.

(4) In order to be awarded a language specialisation, courses in a second foreign language amounting to at least 35 ECTS must be completed as part of the compulsory year abroad.

(5) The specialisation is determined on a case-by-case basis via the Learning Agreement.

§ 4 – Recognition of the Year Abroad

(1) After completion of the year abroad, the application for recognition must be submitted including the academic achievements abroad.

(2) A final report must also be submitted.

(3) The assessment of the year abroad is carried out via the conversion of the grades of the academic achievements abroad. The conversion is carried out on the basis of the established standards as determined by the head of the degree programme.

§ 5 – Enrolment of students

Students must be properly enrolled at the university for the duration of the year abroad.

§ 6 – Entry into force

This regulation shall enter into force on the day following its announcement.