

Registrar's Office Idar-Oberstein

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Study location Idar-Oberstein

Saarstrasse 2, D-55743 Idar-Oberstein

Checklist for application in Master course of studies Most of the required documents must be uploaded when registering online or applying for enrolment online.	done
1. <i>Application for enrolment</i>	<input type="checkbox"/>
2. <i>Photo (to use for your student card)</i>	<input type="checkbox"/>
3. <i>Curriculum vitae</i>	<input type="checkbox"/>
4. Higher Education Entrance Qualification <u><i>legally attested copy and certified translation in German or English</i></u>	<input type="checkbox"/>
5. Bachelor, diploma or degree certificate If you have not received your certificate of the degree not yet, please submit a current transfer of records. <u><i>legally attested copy and certified translation in German or English</i></u>	<input type="checkbox"/>
6. <i>Copy of identity card or passport</i>	<input type="checkbox"/>
7. <i>Copy of visa (Non-EU-citizens only)</i>	<input type="checkbox"/>
8. Confirmation of health insurance: <i>Every applicant must apply for electronic confirmation of insurance with one of the statutory German health insurance companies. You can find a list of statutory German health insurance companies here: https://www.krankenkassen.de/gesetzliche-krankenkassen/krankenkassen-liste/ Choose one, contact it and apply for the electronic insurance confirmation. Be sure to include the sender number of Trier University of Applied Sciences: H0002131.</i>	<input type="checkbox"/>
9. Fee for the revision of the Higher Education Entrance Qualification submitted by international applicants: € 100 Bank details: <i>Remittee:</i> Landeshochschulkasse Mainz <i>IBAN:</i> DE 25 5500 0000 0055001511 <i>BIC:</i> MARKDEF 1550 <i>Name of bank:</i> Deutsche Bundesbank Filiale Mainz <i>Reason for payment:</i> 6671-0966-BIR 11113/02, <i>First name, Last name, Date of birth</i> Please note that your bank may charge transaction fees for money transfers. These fees have to be added to the admission fee. Ask your bank about the amount of the transaction fee.	<input type="checkbox"/>